

# LEAP Potable Water Microbiology

## April 2010 – March 2011 ORDER FORM & PRICE LIST

All samples & correspondence will be sent to this address unless indicated otherwise. Please complete your details:

Contact Name:  
Company Name:  
Address:

Company Tel No:  
Company FAX No:  
Company e-Mail  
VAT Reg No.:(EU Only)  
Website:  
Direct Tel No  
Direct e-Mail

Postcode:  
Country:

Please indicate your chosen option(s) by ticking (✓) the appropriate boxes (shaded boxes not available)

Code	Distribution date	Total coliform and <i>E.coli</i>	Colony Counts (22°C/ 3 days)	Colony Counts (37°C/ 2 day)	Enterococci	<i>Clostridium perfringens</i>	<i>Ps. aeruginosa</i>	Organism Identification	All tests
MICRO34	19/04/10	Y0134	Y0234		Y0419	Y0519			
MICRO35	17/05/10	Y0135	Y0235	Y0316			Y0616		
MICRO36	21/06/10	Y0136	Y0236		Y0420	Y0520		Y0713	
MICRO37	26/07/10	Y0137	Y0237	Y0317			Y0617		
MICRO38	13/09/10	Y0138	Y0238		Y0421	Y0521			
MICRO39	11/10/10	Y0139	Y0239	Y0318			Y0618	Y0714	
MICRO40	15/11/10	Y0140	Y0240		Y0422	Y0522			
MICRO41	06/12/10	Y0141	Y0241	Y0319			Y0619		
MICRO42	17/01/11	Y0142	Y0242		Y0423	Y0523		Y0715	
MICRO43	14/02/11	Y0143	Y0243	Y0320			Y0620		
MICRO44	21/03/11	Y0144	Y0244		Y0424	Y0524		Y0716	
Code	Distribution date	<i>Legionella</i> (✓)							
Y0907	14/06/10								
Y0908	08/11/10								

**Prices:** Per distribution i.e. all 4-5 proficiency tests distributed on one date: £130 /€170

Per individual proficiency test e.g. Enterococci on one date £75 /€95 (except *Legionella*)

If all tests in all 11 distributions are ordered together for dispatch to one address a 10% discount applies

Per *Legionella* proficiency test: £80 /€105

**THE PURCHASE OF ADDITIONAL TEST MATERIALS DOES NOT ENTITLE YOU TO AN EXTRA SET OF Z-SCORES**

Postage (per distribution)	£	€
UK	20	30
EU ( Non-UK)	55	65
Non-EU	65	95
Paper Reports (each) (electronic copy included in price)	40	55

If you require an additional test material to be supplied with each distribution ordered above please tick (✓) in the appropriate box below:

Sample type	(✓)	Price per distribution	
Total Coliform & ( <i>E.coli</i> )		£27	€30
Colony Count 22°C		£27	€30
Colony Count 37°C		£27	€30
Enterococci		£27	€30
<i>Cl. perfringens</i>		£27	€30
<i>Ps. aeruginosa</i>		£27	€30
Organism Identification		£27	€30
<i>Legionella</i>		£37	€45

Your Purchase Order Number .....(to expedite your registration)

I apply to join the LEAP Programme on the basis of the FERA® Standard Terms and Conditions for Proficiency Testing Schemes document.

Signed: ..... Date: .....

Please return this form to: LEAP, FERA, Sand Hutton, York YO41 1LZ, UK Fax: +44 (0) 1904 462040  
Email: info@fapas.com You are advised to keep a copy for your own records

# **LEAP Potable Water Microbiology**

## **April 2010 – March 2011**

**INVOICE ADDRESS:** Please advise us if your invoicing address is different from that overleaf.

**TEST MATERIAL SIZE:** We aim to supply test materials of a sufficient size for most types of analysis. Please indicate on this form if you need more test material than that stated. Additional test material prices are given on our price list. The purchase of additional test materials does not entitle you to receive an extra set of z-scores – please order the test twice if you require this service.

**CUSTOMS & TEST MATERIAL RECEIPT:** Test Materials are dispatched from LEAP, UK on the date stated on the order form unless you are informed otherwise. We will e-mail the airway bill number of your courier consignment to the sample contacts e-mail (if supplied) which will enable you to track your parcel (airway bill numbers are also available from the secure pages of the our website). We are not responsible for damage or loss of test materials due to problems in customs. If you require special import permits for importing certain types of test material into your country please inform us at least 3 weeks prior to dispatch date. Please refer to terms and conditions for full details.

**LEAP REPORTS:** Price of the proficiency test includes access to an electronic copy of the report for the sample contact and an additional report contact if required. Reports are normally available on our website within 5 weeks of the closing date of the test. Paper reports are available at additional cost and are sent by post after reports are available on the website.

**CONFIRMATION:** This order will be confirmed – if you have not received confirmation within 30 days of placing your order please contact us to check that your order has been received.

**INVOICING:** Remittance should only be made on receipt of an invoice. An invoice will be issued shortly after your order is received. This means that you will be paying for some tests in advance. Your invoice will contain our banking details and full information on how to pay. Full details of our terms and conditions are available on request or from [www.fapas.com](http://www.fapas.com).

**Cheques** should be made payable to The Food and Environment Research Laboratory in GBP (paid using a cheque drawn on a UK bank), or made payable in EUR or USD.

**BACS payments and bank credit transfers** are acceptable please see your invoice for details. Please ensure that your payment includes all bank charges incurred in transferring fees. FERA will not be liable for these charges and will aim to recover any costs incurred from participants.

**Credit card payments** are also acceptable.

**The liability for Valued Added Tax (VAT) on the services provided is as follows:**

**UK & The Isle of Man** participants are liable for UK VAT.

**EU (not UK)** participants who are not registered for VAT are liable for UK VAT. Participants who are registered for VAT and who receive the supply for business purposes are not liable for UK VAT and should account for any tax locally. Please supply your VAT number on the registration form.

**Non-EU** participants are not liable for UK VAT.

**VAT, when charged, is currently at a rate of 17.5%.**

# LEAP Potable Water Microbiology

## April 2010 – March 2011

### **Samples supplied :-**

Three concentrates are supplied depending on your order. Approximately 50ml per concentrate is supplied which requires reconstituting with laboratories own sterile deionised (or distilled) water to 1litre before analysis.

### **Sample A – Total Coliform**

This sample contains one type of coliform organism

### **Sample B – *Escherichia coli*, Colony Count (22°C/3days), Colony Count (37°C/2days)**

### **Sample C – Enterococci, *Clostridium perfringens* \* or *Pseudomonas aeruginosa***

\* Another *Clostridium* species may be added to test laboratories' ability to confirm *Clostridium perfringens*

### **Organism Identification**

This is a nutrient agar slope, which has been inoculated with a Gram negative rod-shaped organism. The organism chosen is one, which is routinely recovered from water. This sample requires no preparation.

### ***Legionella***

Two 50ml concentrates are supplied which require reconstituting with laboratories own sterile deionised (or distilled) water to 1litre before analysis.

Participants are required to report results qualitatively, indicating whether *Legionella* spp. is detected or not detected and identify the species present. Quantitative results are requested to be expressed in cfu/L.